



ABBYY® FlexiCapture® and  
Xerox® DocuShare®



# Automate Your Paper-to-Digital Workflow

## Improve Productivity and Information Access

Businesses have made progress in implementing the concept of a paperless office, but critical workflows in virtually every industry still depend on paper. Information in paper documents can't be quickly searched or easily distributed, and important documents can get lost, mis-filed or destroyed. To reduce or eliminate their dependence on paper documents, businesses need a solution that manages the entire transaction life cycle electronically.

ABBYY and Xerox have partnered to deliver a best-of-breed solution that can eliminate paper, increase productivity and cut costs. ABBYY® FlexiCapture®, a powerful data capture application, and Xerox DocuShare®, a proven content management platform, provide an end-to-end solution for managing document-centric business processes efficiently and cost-effectively. This solution is ideal for paper-intensive transaction processing in virtually any industry, including case management, claims processing, accounts payable and more.

### ABBYY FlexiCapture

ABBYY FlexiCapture is a powerful data capture and document processing solution that works with precision accuracy to convert a broad range of document types into business-ready data. Organizations use FlexiCapture to eliminate paper with less labor and overhead. ABBYY makes data entry unnecessary by "reading" the content of documents and delivering the electronic documents and metadata to DocuShare.

ABBYY FlexiCapture enables organizations to:

- Automate manual tasks, including pre-sorting and data entry for business-critical documents.
- Ensure accurate, business-ready data output with ABBYY's award-winning FlexiCapture recognition technologies and rules-based automated verification methods.
- Customize and integrate with DocuShare business processes.

### Xerox DocuShare

Xerox DocuShare is a proven, reliable and high-value content management platform designed to support complex business processes throughout the enterprise. It supports large workforces of employees and external partners who submit and manage thousands of documents across the enterprise every day.

DocuShare is the content management platform of choice for organizations that need to:

- Reduce costs related to existing paper-based business processes.
- Provide document management and process automation capabilities to a large community of distributed users.
- Support multiple, simultaneous processes and workflows that easily integrate with enterprise CRM and ERP systems, including human resources, finance, sales, procurement and customer support applications.
- Standardize methods of collecting, routing, reviewing, approving and distributing digital and paper documents.
- Improve employee effectiveness and customer response times.

### Combined Solution Streamlines Workflows

Combining ABBYY's leading data capture solution with Xerox's outstanding content management and process automation platform delivers the following benefits:

- **Unprecedented productivity:** Enable immediate, secure access to information 24/7 from any device. Cut business process management time from weeks to days or minutes.
- **Enhanced security and protection:** Create a disaster recovery system and support regulatory compliance so you never have to worry about protecting and accessing business-critical information.
- **Scalability:** Manage tens of millions of documents for tens of thousands of users.
- **Management of high volumes and complex business processes:** Automate processes for countless documents and workflow requirements of any complexity.
- **Confidence:** Ensure your business has the right capabilities with a custom-configured solution based on an established integration deployed by Xerox-Certified teams.

## Find Information Faster

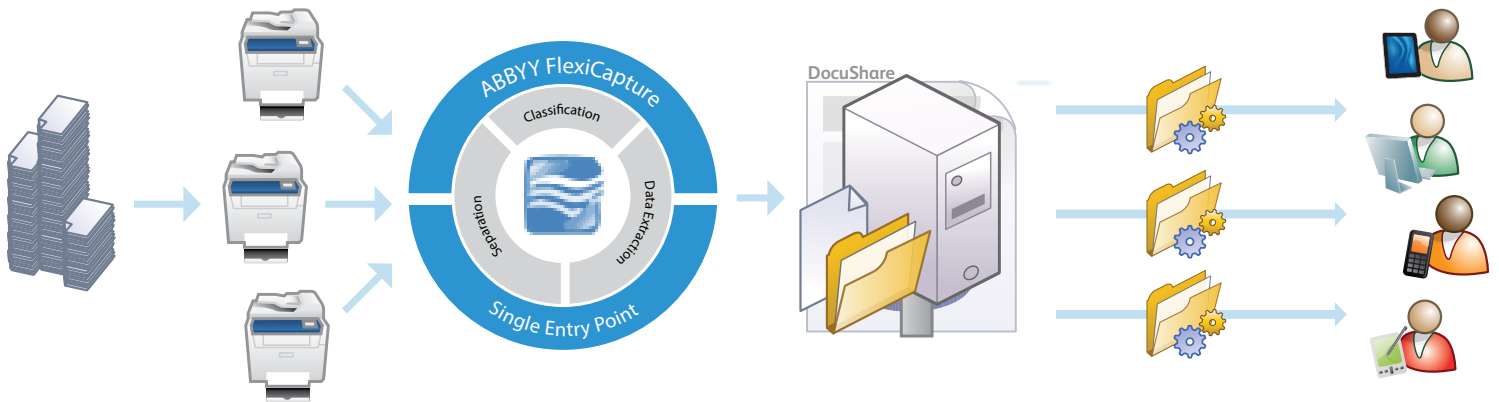
Eliminate paper with minimal manual effort with the power of FlexiCapture scanning and data capture, and manage the processes associated with the documents more efficiently through DocuShare content management capabilities. Automated workflows replace the need to manually retrieve and distribute paper documents.

Once documents are in DocuShare, knowledge workers can find them by searching for keywords captured using FlexiCapture. Users can even search for specific content within documents saved as searchable PDFs. DocuShare customers consistently reduce time spent finding information by 80 percent, and reduce operational costs by 50 percent.

## Deliver Better Service

With business-critical data scanned and stored, organizations can deliver faster service. Data collected by FlexiCapture can be automatically imported into DocuShare, triggering other processes without manual intervention. Examples include:

- Accounts payable departments can avoid late payment penalties, improve their ability to collect early-pay discounts and have better visibility into cash flow with digital invoice processing. Invoices that match up to purchase orders in the system can be processed automatically, freeing employees for more rewarding tasks.
- Insurance claims are processed faster, in a more eco-friendly way when they are captured from mail or fax hardcopies then processed digitally. Customer satisfaction increases when customer service no longer has to look up information in paper records, possibly delaying answers to the following day. After a couple of clicks within DocuShare, answers are instantly available.
- Human Resource departments boost satisfaction levels when service levels improve. New employee onboarding can be streamlined, and open positions can be filled with fewer than half the steps when paper-based approval processes are eliminated.



**The ABBY-Xerox solution automates the process of capturing, storing and sharing information and managing workflows to make your workforce more productive.**

## Manage the Document Life Cycle

In addition to the day-to-day management of information and business processes, DocuShare enables organizations to automate retention and periodic review of content to ensure it is current and compliant with Sarbanes-Oxley, Joint Commission, HIPAA, MoReq, ISO 15489, and other regulations, such as SEC requirements. You can:

- Automate timed-based events such as publication or expiration.
- Change the state or visibility of content based on specific dates.
- Ensure that users focus on needed, current content.
- Extend the scalability and optimize the performance of your content management system.

## Implement an Affordable Solution

Departments and mid-market organizations may think an automation solution from two leading information management companies is not within their budget. But the ABBYY-Xerox solution is available at a price point suitable for a range of organizations looking to improve their ability to manage business-critical information.

## About ABBYY

ABBYY is a leading provider of document recognition, data capture and linguistic technologies and services. Paper-intensive organizations from all over the world use ABBYY solutions to automate time- and labor-consuming tasks and to streamline business processes. For more information, visit [www.ABBYY.com](http://www.ABBYY.com).

## About Xerox DocuShare

Xerox DocuShare is recognized as one of the most flexible, easy, cost-effective enterprise content management platforms available today. Visit [docushare.com](http://docushare.com) or call 1-800-735-7749 to schedule a Live Web Demo or sign up for a free 30-day trial.



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Solutions for managing knowledge in content & print  
<http://www.criteriafirstware.com>  
[info@criteriafirst.com](mailto:info@criteriafirst.com)

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