



## File Server to DocuShare Content Migration Program for use with Xerox DocuShare

Migrating your organization's documents to DocuShare can be fraught with interruptions using the standard set of tools available. To make this easier, we've developed a new tool that you can use on Windows PCs and file servers to upload their content nested as they reside in their current folders to DocuShare using the new Content Intake Module that works very quickly compared to using the DocuShare Windows Client or the included DSUpload utility. It doesn't rely on DocuShare's search engine, so there's no chance for creating redundant collections as can occur with scripted processes.

FS2DS removes unnecessary debris such as system files, hidden files, thumbnails, and shortcuts which aren't useful in DocuShare. Buffer overruns don't occur as when occasionally dragging over a large folder using the DocuShare Windows Client. Because DocuShare's Content Intake Module relies upon an XML file to determine where documents are filed and to set their filenames, we take care of translating odd characters that XML can't handle without representing them as special entities such as ampersands and semicolons that may show up in filenames and folders.

You can use FS2DS with any kinds of files you like and you can filter out certain file types that you'd prefer to not upload to DocuShare such as Microsoft Access databases. Install FS2DS on your file server, upload all the files you choose, and then point it to the shared folders on various PCs to upload everything else that should be shared. Apply DocuShare permissions and begin sharing with increased collaboration for all your users.

### FS2DS Features

---

- ☒ Windows interface for easier setup and use.
- ☒ Command line operation from Windows PCs and Windows servers.
- ☒ Retains creation and modification dates using the new FS2FS Dater utility. **NEW**
- ☒ Filters out unnecessary and unwanted system and hidden files.
- ☒ Skip top level collection and upload to collections several levels deep.
- ☒ Uploads in batches with definable chunk sizes; defaults to 2000 files per chunk in one batch.
- ☒ If interrupted, you can restart at a specific batch number to avoid having to start all over.
- ☒ Skip top level collection and upload to collections several levels deep.

FS2DS is the fastest and easiest way to upload your content into DocuShare. Criteria First carries other document management software such as DAVupDoc for use in conjunction with data capture software and DocuShare. Call for other recommendations if you require additional functionality.

System requirements: DocuShare 6.0 or later; all Windows platforms, temporary disk space to accommodate documents being processed as a batch based on your preferred chunk size.

Visit our online store to purchase and [download FS2DS](#) for installation on your Windows file servers and PCs. No trial is available – you might finish everything before the end of the trial.

FS2DS makes your work much easier for only \$295.00, so purchase it online, install it, and request your license key.



### Criteria First, Inc.

Solutions for managing knowledge in content & print

<http://www.criteriafirst.com>

[info@criteriafirst.com](mailto:info@criteriafirst.com)

972-492-4428